



POLICY NAME:

Ball Diamonds Policy

POLICY AREA: Recreation, Parks & Culture

POLICY NO: RC24-01

APPROVAL DATE: September 10, 2024

LAST UPDATED: April 1, 2026

POLICY STATEMENT

1. The Town of Tisdale is committed to providing a space for its residents and visitors to play and enjoy baseball, softball and slo-pitch. The Town also endeavours to provide a safe, high-quality facility for users.

PURPOSE

2. This policy establishes guidelines for the use of all the ball diamonds in the Town of Tisdale. It also provides a fee structure, usage priorities and booking procedures.

SCOPE

3. This policy applies to *all* users of the ball diamond(s).

DEFINITIONS

4. **Town** shall mean the Town of Tisdale, its employees, or its duly authorized representatives.
5. **User** shall mean a person or group that uses and enjoys the facility.
6. **Priority** shall mean the right to take precedence or to proceed before others.

FACILITIES

7. Kin Park

The Kin ball park and playground is home to our minor baseball teams. It is located on the southeast side of Tisdale near the Riverside Golf Course and the Lions Campground. This park has three diamonds and a batting cage. The Kinsmen also have a food concession building. There are washroom facilities at this park as well as a camp kitchen.

Diamond #1: TMB 9U – 13U divisions

Diamond #2: TMB 9U – 13U divisions

Diamond #3: TMB 9U & 15U divisions

Some TMB LTP teams also practice at this location

8. Fairgrounds

The old Fairgrounds location is primarily used by softball teams but also hosts 18U baseball, the Rangers Men's Baseball Team, as well as Adult Slo-pitch. There are five diamonds at this location and one batting cage. Tisdale Minor Ball also has a food concession building. There are also washroom facilities at this park.



Diamond #1: typically used by TMB LTP, U9 & U11; it is also a backup field for Adult Slo-pitch (youth teams have priority usage on this diamond)

Diamond #2: TMB U15, U17 & U19

Diamond #3: TMB U13 & U15

Diamond #4: predominantly an Adult Slo-pitch diamond; some seasons used by TMB LTP

Diamond #5: (Burgess Field): TMB 18U & Rangers Men's Baseball Team

9. **Indoor Facilities** shall include the Curling Rink, Arena and Auditorium, all located at the RECplex. Usage priorities shall follow the provisions of Section 10 of this policy.

USAGE PRIORITIES

10. In case of conflict, the usage priorities for our ball diamonds are as follows:
 - Tisdale Minor Ball registered teams
 - Rangers Men's Baseball
 - Adult Slo-Pitch League
 - Tisdale Minor Ball registered provincial teams
 - Tisdale Middle and Secondary School
 - Outside of Tisdale Minor Ball Organizations or Provincial Teams/Tournaments

FEES

11. Fees will be invoiced during the season; diamond rentals and chalk charges will be invoiced monthly.
12. Fees are provided under the Fees and Charges Bylaw.
13. Chalk charges apply to teams not registered under TMB or Rangers Baseball.
14. Chalk charges apply to TMB-hosted provincial games or tournaments.
15. For Indoor rentals, TMB will pay for one 60-minute practice/week/division from April to May as provided by the Fees and Charges Bylaw.
16. Outside TMB organizations are required to pay full rental.

FACILITY BOOKING/RESERVATION

17. The use of all ball diamonds **MUST** be booked at all times through the Recreation and Parks office. This includes practices and games during the regular season, plus any games that need to be rescheduled due to poor weather. Teams using diamonds outside the regular season must also book them through our office.
18. If two teams show up to use a specific diamond and only one has booked through the Recreation and Parks office, the team that booked will be granted use of the diamond. If the team that did not book is already using the diamond, they will be asked to leave the facility to make way for the team with a reservation.



19. Tisdale Middle and Secondary School classes are also required to book diamonds through the Recreation and Parks office. They may not always have access to all diamonds during the school day if the diamonds have been prepped for ball games the same evening.
20. Diamonds can be booked through office hours, Monday to Friday, 8:00 am to 4:30 pm. Users can contact recreation@tisdale.ca with requests or by calling 306-873-6361.
21. Indoor practices can be booked by contacting recreation@tisdale.ca or recdirector@tisdale.ca or by calling 306-873-6361 during Town Office business hours.

PRE-SEASON ACCESS AND RAIN-OUT PROTOCOL

22. Field damage due to practices that occur pre-season, before diamonds are considered playable, may potentially delay the preparation process for the regular season. To achieve optimum field conditions, allowing fields to dry properly and time for proper grooming and maintenance is very important.
23. The Town of Tisdale will notify organizations once the fields are deemed ready and playable.
24. During inclement weather conditions, the Town of Tisdale Parks Staff will determine if ball diamonds are deemed unplayable using the following criteria:
 - Visible puddles of water on the surface of the infield or grass area
 - Water sponges up around the feet when walking on the field
 - Noticeable sinking in the shale when walking across the surface
25. The decision of the Director of Recreation and Parks when it comes to unplayable diamonds is final. Users are expected to respect the decision to ensure user safety and avoid potential surface damage that could jeopardize the use of fields for other scheduled users.

ROLES AND RESPONSIBILITIES

26. The Town of Tisdale will cover the following operating expenses related to diamonds:
 - Chalk: included in annual fees for Tisdale Minor Ball and Ranger's usage only
 - Shale: annual budgeted supply
 - Pitching and home plates; bases, anchors and plugs will be invoiced to TMB or applicable teams
 - Diamond grooming and cleaning dugouts
 - Mowing, diamond irrigation, fencing projects, septic services, power supply to batting cages/concessions and miscellaneous field maintenance
27. Town of Tisdale parks staff do not work during the weekends in the summer, but will prepare diamonds on Fridays prior to the weekend event. If teams are hosting a multi-day event, the Town may consider providing on-call staff if the event is quite large. Please coordinate with the



Director of Recreation and Parks. However, it may also be beneficial to set up a clean-up committee during the day.

28. If an organization wishes to fundraise for diamond amenities and improvements, please discuss this with the Town of Tisdale before proceeding with any planning in this regard.
29. The Tisdale Minor Ball Executive shall notify the Director of Recreation and Parks at the beginning of the regular ball season if they are planning to host a tournament or have applied to host a provincial event. These event dates will be placed on the schedule.
30. The following information is required for the booking prior to the tournament:
 - Who is hosting?
 - Event dates
 - Number of teams in attendance
 - Number of diamonds required for the tournament
 - Will the concession be used?
31. The Town will not provide ball diamond grooming services, but can allow responsible individuals from the host team to operate our diamond groomer. The Town cannot supply our UTV; therefore, one will need to be acquired elsewhere to hook up to our groomer.
32. The Town will supply extra waste bins if there are concession sales.
33. The Town will provide adequate paper supplies for the washroom facilities. Septic services will be provided prior to the event and, if applicable, during a multi-day event.
34. The Town may provide a large garbage disposal bin at a provincial event, if needed.
35. The Town can provide diamond chalk for the event. If this is a provincial event, there will be a per-game charge for chalk.
36. The Town does not supply extra picnic tables, and they cannot be moved from other park locations in Tisdale unless owned by TMB.
37. The Town may assist in moving extra bleachers to the provincial event location, if needed.
38. The hosting team/division must be responsible for leaving the park or grounds in a similar condition to the one they found them in prior to the event. The Town will not be responsible for moving equipment or fixtures that were not placed or arranged by our staff.
39. If the host team is planning for a beer garden at their event, they must obtain a Special Events permit from the Town of Tisdale. A Special Events Permit must be obtained at least two weeks before the event.



40. If the hosting team is planning to put up a tent for their event, please discuss with the Director in advance regarding the location. This location must be approved by the Town to ensure the safety of the area and prevent potential punctures to water lines.
41. If the event requires any temporary or portable fencing, the Town of Tisdale will not be responsible for putting up the fencing, but will be able to provide temporary fencing (snow fence or galvanized wire fencing) for securing premises for admissions and beer gardens. Users must make these arrangements in advance.
42. Users are not allowed to park campers or RVs at Kin Park or the Fairgrounds. They may book campsites through the Riverside Golf Course if needed.
43. The concession building at the Fairground belongs to Tisdale Minor Ball. The concession at the Kin Park belongs to the Kin Clubs. If hosting teams wish to use the concession facilities during their events, they can contact the appropriate organization for permission and access. The Town of Tisdale is not responsible for the general maintenance or cleaning of either of these facilities.

Mayor

CAO