

TOWN OF TISDALE

BYLAW NO. 06/26

A BYLAW OF THE TOWN OF TISDALE IN THE PROVINCE OF SASKATCHEWAN FOR THE MAINTENANCE AND MANAGEMENT OF THE WATERWORKS SYSTEM, SANITARY SEWER SYSTEM, STORM SEWERS, AND FOR THE COLLECTION OF WATER AND SEWER RATES.

The Council of the Town of Tisdale, in the Province of Saskatchewan, enacts as follows:

1. SHORT TITLE

This Bylaw shall be known as the “**Water and Sewer Bylaw.**”

2. DEFINITIONS

- a. In this Bylaw, the terms “**Person,**” “**Consumer,**” and “**Customer**” are synonymous and mean any individual, organization, corporation, or other entity responsible for the payment of charges for water and sewer services.
- b. **DIRECTOR OF PUBLIC WORKS AND UTILITIES** means the person employed by the Town who is responsible for the administration and operation of the Department.
- c. **DWELLING HOUSE** means a private dwelling primarily occupied by one family and includes a dwelling house with a basement suite accessed through a common entranceway.
- d. **DWELLING HOUSE CONSUMER** means a water consumer who owns, rents, or occupies a dwelling house.
- e. **INSTITUTIONAL CUSTOMER** includes schools, senior housing developments, nursing homes, and hospitals.
- f. **PREMISES** mean:
 - i. a single-family dwelling house;
 - ii. a building used wholly for commercial or industrial purposes;
 - iii. a residential suite in a building used wholly or partially for commercial or industrial purposes;
 - iv. a residential suite in a multi-family dwelling house, duplex, condominium, or apartment building; or
 - v. a residential suite in a single-family dwelling house.
- g. **TOWN** means the Town of Tisdale and its employees.
- h. **TOWN ADMINISTRATOR** means the Chief Administrative Officer (CAO) of the Town of Tisdale who oversees the overall operations of the Town.
- i. **WATER CONSUMER** includes the owner, tenant, or occupant of any real property connected to or supplied with water through a water service connection to the Town’s water system.

3. WATERWORKS SYSTEM

- a. Every person wishing to obtain water and sewer services for any premises shall apply to the Town Office and pay all applicable fees and charges established by the Town of Tisdale for the installation of service lines,

connections, meters, fittings, apparatus, appliances, or any other equipment required for the provision of water and sewer services.

- b. The Town may install a water meter on the service pipe connecting the premises to the Town water system.
- c. Every consumer shall provide, at their own expense, a suitable indoor location for a horizontal meter installation approved by the Director of Public Works. The consumer shall also provide easy access to the meter for inspection and reading, and must protect the service pipes and fixtures from frost or other damage.
- d. Where the Director of Public Works and Utilities determines that a meter is not adequately protected from frost, water service may be discontinued until satisfactory protective measures are implemented.
- e. Every person requesting or continuing water service shall deposit the applicable Water Meter Deposit, as set out in Schedule "A". The deposit shall be refunded upon discontinuation of service, less any outstanding amounts owed to the Town.
- f. No service shall be provided, and any existing service may be discontinued without notice, where no meter has been installed or where a meter has been damaged or tampered with.
- g. Only one (1) meter shall normally be installed per connection to the Town water system; however, the Director of Public Works may authorize additional meters where deemed necessary.
- h. If a consumer submits a written complaint regarding the accuracy of a water meter and the meter is found to be functioning properly, the cost of the inspection shall be charged to the consumer and added to their next water service account.
- i. If a meter is found to have failed to register properly, water consumption for the affected billing period shall be calculated based on either:
 - i. the consumption from the most recent previous period in which the meter functioned correctly; or
 - ii. the consumption from the corresponding period in the previous year, whichever is more advantageous to the consumer.
- j. All meters shall be sealed at the time of installation. It shall be an offence for any person to break the seal or tamper with, remove, or damage the meter in any way.
- k. Where evidence of tampering is discovered, the consumer responsible for the account shall be liable for:
 - i. any penalties imposed,
 - ii. all costs associated with the repair or replacement of the meter, and
 - iii. an estimated water consumption charge for the period since the meter was damaged. The estimate and applicable period shall be determined by the Town Administrator, and the decision shall be final.
- l. Water consumers whose service has been activated shall pay the charges set out in *Schedule "A"*, as amended from time to time. The minimum service fee shall apply regardless of water consumption.
- m. Accounts for water and sewer services are due and payable upon receipt.

- n. If payment is not received within thirty (30) days of the billing date, the Town may initiate the following collection and disconnection process:
 - i. After thirty (30) days from the billing date, a Final Notice of Disconnection shall be issued to the property owner or customer advising that the account is in arrears and that service may be discontinued if payment is not received.
 - ii. If payment or satisfactory payment arrangements are not made within fifteen (15) days of the Final Notice of Disconnection, the Town shall issue a Twenty-Four (24) Hour Notice of Disconnection.
 - iii. If the outstanding balance remains unpaid after the twenty-four (24) hour notice period, the Town may discontinue water service to the property until the outstanding balance and any applicable fees have been paid in full.
- o. Where service is discontinued for non-payment, service shall not be restored until:
 - i. all arrears and penalties are paid in full; and
 - ii. A \$50.00 shut-off fee and a \$50.00 reconnection fee plus applicable taxes have been paid.
- p. The administration and collection of water service charges, including shut-off and reconnection procedures, shall be under the supervision and direction of the Town Administrator.
- q. No person other than a Town employee, member of the Fire Department, or a person authorized by them shall open, close, or interfere with any hydrant, gate, or valve connected with the waterworks system.
- r. No person shall interfere with any stop cock, pipe, or waterworks appliance located outside their premises.
- s. No person shall turn on water service at any premises or operate a Town curb stop except the Director of Public Works or a person authorized by the Director.
- t. All costs associated with installing the service pipe from the property line into any premises, including repairs, shall be borne by the property. All work must be completed to the satisfaction of the Director of Public Works.
- u. The Town may temporarily shut off water service without notice where necessary to perform repairs, maintenance, or construction.
- v. The Town will make reasonable efforts to provide advance notice whenever possible.
- w. The Town may also regulate water usage by resolution of Council, including restrictions on sprinklers, hoses, fountains, and other uses.
- x. Consumers vacating premises or discontinuing water service shall notify the Town and ensure the main valve outside the building is turned off.
- y. A \$50.00 fee shall be charged for seasonal disconnection and reconnection of service.
- z. No charge shall apply when water is temporarily turned off for plumbing repairs, provided the Town does not lose utility revenue.
- aa. Where a water service line freezes between the curb stop and the building, the Town will thaw the line once per winter season at no charge. Additional thawing services will be charged \$500.00 per occurrence.

- bb. To prevent repeated freeze-ups, the Town may authorize the installation of a bleeder line or require water to run continuously. Where this occurs behind the meter, the customer will be charged with the average of the last two billings.
- cc. If a water meter freezes due to negligence, the cost of repair or replacement shall be charged to the consumer.
- dd. Consumers must notify the Town immediately if a plumbing leak occurs.
- ee. If repairs are completed and receipts are submitted, the Town Administrator may authorize a one-time billing adjustment on the most recent bill.
- ff. Any dispute regarding adjustments shall be reviewed by the Town Administrator, whose decision shall be final.

4. SEWERAGE SYSTEM

- a. Owners or occupants of premises connected to the sewer system shall pay sewer service charges as set out in Schedule "A."
- b. Sewer charges shall commence once plumbing fixtures are installed and the premises are occupied.
- c. All costs associated with installing or repairing sewer service connections from the property line to the premises shall be borne by the property owner.
- d. Costs related to removing blockages from sewer service lines between the building and the sewer main shall be the responsibility of the property owner.
- e. Where a blockage is caused by tree roots originating from Town-owned property, the Town may assume responsibility for part or all of the cost in accordance with the policy.
- f. In addition to the requirements of the Saskatchewan Plumbing and Drainage Regulations, all new sanitary sewer connections must include a backwater valve.
- g. No person shall discharge into the sanitary sewer system:
 - i. liquids above 150°F;
 - ii. flammable liquids such as gasoline, benzene, or fuel oil;
 - iii. improperly shredded garbage;
 - iv. ashes, sand, stone, or solid substances that may obstruct the system;
 - v. animal processing waste or manure;
 - vi. corrosive substances with a pH lower than 5.5 or higher than 9.5;
 - vii. toxic or poisonous substances;
 - viii. noxious or malodorous substances creating a nuisance;
 - ix. excessive suspended solids;
 - x. stormwater, groundwater, or roof runoff.

5. LIMITATION OF LIABILITY

- a. The Town shall not be liable for damages caused by:
 - i. breaks in water mains or service connections;

- ii. interruptions required for repairs or maintenance;
 - iii. accidents related to the operation of the waterworks system;
 - iv. unless such damages are directly caused by negligence of the Town or its employees.
- b. Sewer services are provided on the condition that the applicant shall not make claims against the Town except where damages result from negligence.
 - c. Applicants shall indemnify and hold harmless the Town from claims arising from sewer connections or sewer system failures except where caused by Town negligence.

6. GENERAL

- a. Water and sewer accounts shall be issued bi-monthly.
- b. Council may establish billing periods by resolution.
- c. It is an offence to contravene any provision of this Bylaw.
- d. Persons found guilty of an offence under this Bylaw shall be subject to penalties under the Town of Tisdale General Penalty Bylaw.
- e. Bylaw No. 07/17 and Bylaw No. 07/23 are hereby repealed.

7. COMING INTO FORCE

- a. The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.
- b. This bylaw shall come into force on the day of adoption by the Town of Tisdale Council.

Mayor

CAO

CERTIFIED A TRUE COPY of Bylaw No. 06/26 passed by a resolution of Council of the Town of Tisdale on the 9th day of March 2026

Lovely Magnaye, CAO

TOWN OF TISDALE

BYLAW NO. 06/26

SCHEDULE "A"

1. WATER METER DEPOSITS

Every person desiring to receive or to continue to receive water and/or sewer service shall deposit with the Town the following fee for each meter:

- a) The sum of \$100.00 if the user is an owner
- b) The sum of \$200.00 if the user is not an owner; or

2. BASIC BI-MONTHLY WATER AND SEWER SERVICE FEES

a) Basic minimum bi-monthly service fees for all consumers receiving service from the Town's water and/or sewer system area as follows:

Water	\$62.00
Sewer	<u>\$40.00</u>
Total	\$102.00

b) Water rate on consumption:

\$9.75 per 1,000 imperial gallons

c) Sewer rate on consumption:

\$4.50 per 1,000 imperial gallons

d) Infrastructure Fee (Bi-Monthly)

2026	\$20.00
2027	\$30.00
2028	\$40.00
2029	\$50.00
2030	\$60.00

3. BULK WATER SALES

a) Metered water sold in bulk at the water treatment plant shall be charged at the rate of Twenty (\$20.00) Dollars per 1,000 imperial gallons.

b) Other metered water sold at the water treatment in smaller quantities shall be charged at the rate of One Dollar (\$1.00) per 5 imperial gallons.

4. LAGOON HAULER FEES

All sewage hauled to the lagoon shall be charged at the following rates:

Sewage hauled to the lagoon	\$50.00 per load
One-time activation fee	\$100.00 per user

5. GARBAGE AND RECYCLE FEES

As provided by the Fees and Charges Bylaw.