

TOWN OF TISDALE

BYLAW NO. 10-26

A BYLAW TO REQUIRE THE DISPLAY AND MAINTENANCE OF CIVIC ADDRESS NUMBERS

WHEREAS, pursuant to Sections 8, 9, and 10 of The Municipalities Act, a municipality may enact bylaws respecting the safety, health, and welfare of people and the protection of people and property;

AND WHEREAS Council deems it necessary to require the display of civic address numbers to assist emergency responders, municipal officials, utility providers, and the general public in locating properties;

NOW THEREFORE the Council of the Town of Tisdale, in the Province of Saskatchewan, enacts as follows:

1. SHORT TITLE

This Bylaw may be cited as the "House Numbering Bylaw."

2. PURPOSE

The purpose of this Bylaw is to ensure that all properties within the Town of Tisdale are clearly identifiable through the display and maintenance of civic address numbers.

3. DEFINITIONS

In this Bylaw:

"Civic Address" means the municipal street number assigned by the Town to a parcel of land, building, or dwelling unit.

"Council" means the Council of the Town of Tisdale.

"Designated Officer" means the Chief Administrative Officer, Bylaw Enforcement Officer, or any person appointed by Council to administer and enforce this Bylaw.

"Owner" means the registered owner, occupant, tenant, lessee, or person in control of a property.

"Property" means any parcel of land, building, dwelling, commercial establishment, industrial property, or other premises within the Town.

4. GENERAL REQUIREMENTS

4.1 Every owner shall ensure that the civic address assigned to their property is displayed in accordance with this Bylaw.

4.2 Civic address numbers shall be installed and maintained at the owner's expense.

4.3 No person shall remove, alter, conceal, obstruct, or deface a civic address number required under this Bylaw.

5. DISPLAY REQUIREMENTS

5.1 Civic address numbers shall:

- a) Be clearly visible and legible from the public street or roadway serving the property;
- b) Be maintained in good condition at all times;
- c) Contrast with the background on which they are mounted;
- d) Be unobstructed by trees, shrubs, decorations, snow, signs, or other objects.

5.2 Address numbers shall be displayed:

- a) On the front of the principal building facing the street; or
- b) In another location approved by the Designated Officer where visibility from the street is equal to or greater than the principal building location.

5.3 For properties where the principal building is located more than 30 metres from the street, address numbers shall also be displayed at the entrance to the property adjacent to the roadway.

6. SIZE REQUIREMENTS

6.1 Residential Properties

Address numbers shall be not less than 100 millimetres (4 inches) in height.

6.2 Commercial, Industrial and Institutional Properties

Address numbers shall be not less than 150 millimetres (6 inches) in height.

6.3 Multi-Unit Residential Buildings

- a) The principal civic address shall comply with Section 6.1 or 6.2, as applicable.
- b) Individual unit numbers shall be clearly displayed at each unit entrance.

7. CORNER LOTS

Where a property is situated on a corner lot, address numbers shall be displayed so they are clearly visible from the street associated with the assigned civic address.

8. NEW CONSTRUCTION

8.1 Civic address numbers shall be installed prior to occupancy of any newly constructed building.

8.2 Temporary address signage may be approved by the Designated Officer during construction.

9. ENFORCEMENT

9.1 The Designated Officer may enter and inspect property in accordance with The Municipalities Act for the purpose of determining compliance with this Bylaw.

9.2 Where a violation of this Bylaw exists, the Designated Officer may issue a written Notice of Violation requiring compliance within thirty (30) days.

9.3 Where immediate public safety concerns exist, the Designated Officer may require compliance within a shorter period.

10. OFFENCES, PENALTIES AND VOLUNTARY PAYMENT

10.1 Any person who contravenes any provision of this Bylaw is guilty of an offence.

10.2 A designated officer who has reasonable grounds to believe that a person has contravened this Bylaw may issue a Notice of Violation in the form prescribed by the Town.

10.3 A person to whom a Notice of Violation has been issued may voluntarily pay the penalty specified in Schedule "A" within the period stated in the Notice. Upon payment of the specified penalty within the prescribed period, the person shall not be prosecuted for the contravention.

10.4 Where the voluntary payment is not made within the prescribed period, the Town may commence proceedings in accordance with *The Summary Offences Procedure Act, 1990*, as applicable.

10.5 A person convicted of an offence under this Bylaw is liable on summary conviction to a fine:

- (a) not exceeding \$1,000 for a first offence; and
- (b) not exceeding \$2,000 for a second or subsequent offence.

10.6 Each day that a contravention continues constitutes a separate offence.

10.7 The Chief Administrative Officer, Bylaw Enforcement Officer, and any other person designated by Council are authorized to administer and enforce this Bylaw to the extent permitted by law.

11. MUNICIPAL REMEDIES

11.1 Where an owner fails to comply with a Notice of Violation, the Town may undertake the necessary work to bring the property into compliance.

11.2 The costs incurred by the Town may be added to the property taxes in accordance with The Municipalities Act.

12. SEVERABILITY

If any provision of this Bylaw is held invalid by a court of competent jurisdiction, the remaining provisions shall remain in force and effect.

13. EFFECTIVE DATE

13.1 This bylaw shall come into force on the 1st day of January, 2027.

14. REPEAL

14.1 This bylaw repeals Bylaw No. 15/80.

Mayor

Chief Administrative Officer

SCHEDULE “A”
VOLUNTARY PAYMENT PENALTIES

Offence	First Offence	Second Offence	Third and Subsequent Offence
Contravention of any provision of this Bylaw for which no specific penalty is otherwise provided	\$100.00	\$200.00	\$300.00
Failure to comply with a requirement or direction issued pursuant to this Bylaw	\$100.00	\$200.00	\$300.00
Failure to comply with an Order to Remedy a Contravention, where enforcement is authorized by law	\$200.00	\$400.00	\$500.00
Obstructing or interfering with a designated officer acting in the lawful performance of duties under this Bylaw	\$200.00	\$400.00	\$500.00

Voluntary Payment

1. A person who has been issued a Notice of Violation may voluntarily pay the penalty specified in this Schedule within thirty (30) days from the date the Notice of Violation is issued.
2. Payment may be made to the Town of Tisdale by any payment method accepted by the Town.
3. Upon receipt of the voluntary payment within the prescribed period, the person shall not be prosecuted for the contravention identified in the Notice of Violation.
4. Where the voluntary payment is not received within the prescribed period, the Town may commence proceedings in accordance with applicable legislation.
5. Payment of a voluntary penalty does not relieve a person from the obligation to remedy or discontinue the contravention.
6. Where a contravention continues after a Notice of Violation has been issued, each day that the contravention continues may constitute a separate offence in accordance with this Bylaw.